



NOTICE OF PARISH COUNCIL MEETING

TO: Parish Councillors of West Row Parish Council

You are duly summoned to attend the next meeting of West Row Parish Council to be held on Wednesday 15th April 2026 at 7:00 pm at West Row Outdoor Bowls Club, Beeches Road, West Row IP28 8NY.

Public Attendance

Members of the public and press are welcome to attend. At Item 4, the public will be invited to give their views/questions to the Parish Council on issues **on the agenda** or raise issues for consideration for inclusion at future meetings. Members of the public who do not wish to attend in person may submit written representation on issues to be covered in the agenda, or items in general which will be noted for further consideration. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', RAF Mildenhall and Police reports.

The Openness of Local Government Bodies Regulations 2014

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

WELCOME

- 1. Apologies for acceptance and absence.**
- 2. To receive member's declaration of interest and dispensations relating to items in this agenda.** In accordance with Section 31 of the Localism Act 2011, members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests, and non-pecuniary interest in **any items(s) on the agenda.**
- 3. To resolve that the minutes of the meetings of the council held on 18th March 2025 are a true and correct record (Paper A).**
- 4. Public Participation session to include District/County Councillors', RAF Mildenhall and Police reports, plus representation from electors of the Parish.**
 - a. County Councillor Colin Noble – Suffolk County Council
 - b. District Councillor Don Waldron – West Suffolk Council
 - c. Squadron Leader Owen Crosby – RAF Mildenhall
 - d. PC Scott Cameron – Community Police Officer



5. Planning Matters

None.

6. Matters Relating to Governance

- a. Review Internal Control Statement for year ending 31st March 2026 (**Paper B**).
- b. Review Risk Assessment and Management Policy (**Paper C**).
- c. Review Annual Risk Assessment (**Paper D**).
- d. Review Financial Regulations (**Paper E**).
- e. Review Standing Orders (**Paper F**).

7. Financial Matters

To receive the following information and to approve payments.

- a. Approval and Authorisation of Payments for April 2026 (**Paper G**).
- b. Approval of March 2026 Bank Reconciliation (**Paper H**).
- c. Approval of March 2026 Current/Deposit Account (**Paper I**).
- d. Approval of Quarter 4 Accounts (**Paper J**).
- e. Approval of Quarter 4 Payments over £500 (**Paper K**).
- f. Approval of Quarter 4 Budget Comparison (**Paper L**).
- g. Approval of 25/26 VAT Return (**Paper M**).
- h. Approval of Year End Bank Reconciliation (**Paper N**).

8. Matters Relating to Street Furniture/Amenity Provision

- a. Report on Speed Indicator Device Findings (**Paper O**).
- b. Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel.
- c. SCC Development.
- d. Building site at the entrance to Pott Hall Road.
- e. New Cemetery.
- f. Bus Stop Signs.

9. Other Working Party Updates/Reports

- a. Update on the Echo/Parish Magazine.
- b. Update on Neighbourhood Plan.
- c. Warm Places/Expenses Update. (**Paper P**).
- d. 100 Club Update.



10. Allotment Matters

11. Events

- a. Easter 2026.
- b. Christmas 2026.
- c. Parish Council Surgeries. This is an opportunity for residents to raise any issues or concerns they may have pertaining to the area where they live. Surgeries will be held every third Saturday of the month.

12. Chair and Councillors' Reports/Suggestions (on the night)

13. Correspondence and Exchange of Additional Information (at the discretion of the Chair)

14. Date of next meeting

To confirm the date of the next meeting, scheduled for Thursday 21st May 2026.

S Vale

Sharon Vale
Clerk to the Council

12th March 2026